



## SEA-TAC INTERNATIONAL AIRPORT TARIFF NO. 1 AMENDMENT ROUTING APPROVAL SHEET

<b>SUBJECT:</b> Amend Sea-Tac Int'l Airport Tariff No. 1, Page 22A, Schedule of Ground Transportation Services Violation Fines and Other Fees, Effective 2/1/2023 Blocking Courtesy Vehicle Entrance Driver Not with Vehicle Expired Driver Pass Loading in Wrong Drive/Lane/Zone Unauthorized Parking/Waiting Not Checking In Exceeded Time Limit Speeding No TNC Trade Dress Expired For-Hire License Unauthorized Pick-Up No AVI Tag No TNC Decal	<b>LOB/DEPARTMENT:</b> <u>Airport Operations</u> <b>DATE:</b> <u>1/10/2023</u> <b>PREPARED BY WHOM:</b> <u>Ethan Morey</u> <u>Alicia Abd Rezagh/x4984</u> <small>(NAME/EXTENSION)</small>
<b>APPROVAL SIGN-OFF:</b> DEPARTMENT DIRECTOR/ <u>LD</u> LOB GENERAL MANAGER: <u>Laurel Dunphy</u> <small>(Name and Sign-off)</small>	
DIVISION DIRECTOR: <u>LL</u> <u>Lance Lyttle</u> <small>(Name and Sign-off)</small>	
<b>CONTACTS:</b> PROJECT MANAGER: <u>EM</u> <u>Ethan Morey</u> <small>(Name, Extension, and Sign-off)</small>	MEMO AUTHOR/EXT.: <u>Laurel Dunphy x6181</u> RETURN TO: <u>Alicia Abd Rezagh x4894</u> <small>(Name and Extension)</small> DATE TO RETURN BY: <u>1/20/2022</u>
REMARKS (i.e., potential problems, alternatives, questions, concerns):	
<b>STAFF COORDINATION/REVIEW AS APPLICABLE: SIGN-OFF MUST BE COMPLETE BEFORE SUBMITTAL ON:</b> <u>1/20/2023</u> <small>(via Div./Dept. coordinator)</small>	
Finance: <input checked="" type="checkbox"/> Contact: <u>Borgan Anderson</u>	Sign-off: <u>RBA</u> <small>Borgan Anderson (Jan 11, 2023 16:36 PST)</small>
Finance: <input checked="" type="checkbox"/> Contact: <u>Frances Nevin</u>	Sign-off: <u>Linda A. Nelson</u>
Finance: <input checked="" type="checkbox"/> Contact: <u>Ethan Morey</u>	Sign-off: <u>Ethan Morey</u>
Accounting & Fin Reporting: <input checked="" type="checkbox"/> Contact: <u>Sharon McAllister</u>	Sign-off: <u>Sharon R. McAllister</u>
Legal: <input checked="" type="checkbox"/> Contact: <u>Misti Ernsberger</u>	Sign-off: <u>Misti Ernsberger</u> <small>Misti Ernsberger (Jan 10, 2023 11:45 PST)</small>
Division Coordinator: <input checked="" type="checkbox"/> Contact: <u>Alicia Abd Rezagh</u>	Sign-off: <u>Alicia Abd Rezagh</u>
AV Operations: <input checked="" type="checkbox"/> Contact: <u>Laurel Dunphy</u>	Sign-off: <u>Laurel Dunphy</u> <small>Laurel Dunphy (Jan 17, 2023 13:25 PST)</small>
AV Operations-Landside: <input checked="" type="checkbox"/> Contact: <u>Peter Lindsay</u>	Sign-off: <u>Peter Lindsay</u> <small>Peter Lindsay (Jan 17, 2023 15:04 PST)</small>
AV Operations-Landside: <input checked="" type="checkbox"/> Contact: <u>Vicky Ausbun</u>	Sign-off: <u>Vicky Ausbun</u> <small>Vicky Ausbun (Jan 17, 2023 15:04 PST)</small>
Managing Director: <input checked="" type="checkbox"/> Contact: <u>Lance Lyttle</u>	Sign-off: <u>Lance Lyttle</u> <small>Lance Lyttle (Jan 10, 2023 11:50 PST)</small>

**PORT OF SEATTLE**  
**MEMORANDUM**

**DATE:** January 15, 2023

**TO:** Lance Lyttle, Managing Director Aviation

**FROM:** Laurel Dunphy, Director Aviation Operations

**SUBJECT:** Request Authorization to Amend Seattle-Tacoma International Airport Tariff #1, Page 22A, Schedule of Ground Transportation Services Violation Fines and Other Fees, effective February 1, 2023

**BACKGROUND**

Aviation Operations manages and regulates all commercial Ground Transportation providers at Seattle-Tacoma International Airport. Ground Transportation violation fines are included within each Operating Agreement to:

- 1) Support overall enforcement of the operating agreement;
- 2) Impose a financial penalty that will serve as a deterrent to prohibited activities and operating agreement infractions
- 3) Encourage company accountability for individual driver behavior and discourage any unacceptable behavior.

Aviation Operations proposes dollar amount changes and removal of duplications, to the Schedule of Ground Transportation Violation Fines as outlined in the table below. These changes reflect the types of infractions that are being committed by commercial Ground Transportation operators.

<b>\$50 per violation</b>	<b>\$100 per violation</b>	<b>\$150 per violation</b>	<b>\$500 Per Violation</b>
Blocking Courtesy Vehicle Entrance	Expired For-Hire License	Expired Permit	See next page
Driver Not with Vehicle	Unauthorized Pick up	No DOL Certification	

<b>\$50 per violation</b>	<b>\$100 per violation</b>	<b>\$150 per violation</b>	<b>\$500 Per Violation</b>
Expired Driver Pass	No AVI Tag	No For-Hire License	AVI Tag on Vehicle appears to have been removed and replaced (e.g., corners of tag bent, wrong placement, fibers underneath tag, etc.)
Loading in Wrong Drive/Lane/Zone	Other	No Permit	
Unloading in Wrong Drive/Lane/Zone	No TNC Decal	Soliciting	
Unauthorized Parking/Waiting		Not Logged into Dispatch System	
Not Checking In		Not Obeying Instructions of GT Personnel	
Exceeded Time Limit		Refusing to Show For-Hire License	
Speeding		Refusing a Fare	
No TNC Trade Dress		Self-Dispatching	
		No WUTC Certification	

**SCOPE OF AMENDMENT**

Change Page 22A, Schedule of Ground Transportation Services Violation Fines and Other Fees, of the Airport Tariff as reflected in the table above effective February 1, 2023.

**FINANCIAL IMPLICATIONS**

It is unknown what financial implications this tariff. It is being proposed largely as a deterrent to commercial operator behavior that is not compliant with our Ground Transportation operating agreement and is not intended to be a means to generate revenues.


Lance Lyttle  
January 15, 2023  
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**SCHEDULE AND PLANNING**

All Ground Transportation operators will be notified of the proposed changes to the violation structure via email, and our Ground Transportation website.

**REQUESTED ACTION**

Request authorization to amend Seattle-Tacoma International Airport Tariff #1, Page 22A, Schedule of Ground Transportation Service Violation Fines and Other Fees, effective February 1, 2023.

SIGNATURE:   
Lance Lyttle (Jan 18, 2023 12:55 PST)  
Lance Lyttle

TITLE: Managing Director Aviation

DATE: 01/18/2023

cc: Anderson, Nelson, Wolf, Lindsay, Ausbun, Abd Rezagh



**SEA-TAC INTERNATIONAL AIRPORT  
AIRPORT TARIFF NO. 1**

<b>ORIGINAL/REVISED</b>	<b>PAGE</b>
<del>5TH-6TH</del> REVISION	22A
<b>CANCELS</b>	<b>PAGE</b>
<del>4TH-5TH</del> REVISION	22A

**SCHEDULE OF GROUND TRANSPORTATION SERVICES  
VIOLATION FINES AND OTHER FEES**

This schedule applies to ground transportation services that pick up or drop off passengers at Seattle-Tacoma International Airport. All Commercial Ground Transportation Operators must have an Operating Agreement to operate at Seattle-Tacoma International Airport.

Fines shall be assessed for Operating Agreement violations. Refer to individual Operating Agreements and Instructions for details of these violations. (Excludes the violation for operating without an Operating Agreement.)

Ground Transportation Services Violation fines are not subject to delinquent charges specified on page 3C.

<b>\$50.00 Per Violation</b>	<b>\$100.00 Per Violation</b>	<b>\$150.00 Per Violation</b>	<b>\$250.00 Per Violation</b>	<b>\$500.00 Per Violation</b>	<b>\$1,000.00 Per Violation</b>
Blocking Courtesy Vehicle Entrance	Expired For-Hire License	<del>Circling</del> Expired Permit	Operating While Suspended	Automated Vehicle Identification (AVI) Tag Tampering AVI Tag on Vehicle appears to have been removed and replaced (e.g., corners of tag bent, wrong placement, fibers underneath tag, etc.)	No Operating Agreement
Driver Not with Vehicle	<del>No AVI Tag</del> Unauthorized Pick Up	Expired PermitNo DOL Certification			
Expired Driver Pass	<del>Operator Information Not Updated</del> No AVI Tag	No DOL CertificationNo For-Hire License			
Loading in Wrong Drive/Lane/Zone	<del>No TNC Decal</del> Other	No For-Hire License/PermitNo Permit			
No Trade Dress	Unauthorized Pick Up	No PermitSelf-Dispatching			
Not Checking In	Other	No WUTC CertificationNot Obeying Instructions of GT Personnel			
Exceeded Time Limit		Not Logged in to Dispatch SystemRefusing to Show For-Hire License			
Speeding		Not Obeying Instructions of GT PersonnelRefusing a Fare			
Unloading in Wrong Drive/Lane/Zone	No TNC Decal	Refusing to Show For Hire LicenseSoliciting			
Unauthorized Parking/Waiting/ <del>Staging</del>		Refusing a FareNot Logged into Dispatch System			
		Self-DispatchingNo WUTC Certification			

		<del>Soliciting</del>			
		<del>Permit Tampering/Invalid Permit</del>			

Lost, stolen or damaged Automated Vehicle Identification (AVI) Tag replacement fee:  
**(Refer to individual Operating Agreements and Instructions)**

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ALL TARIFF RATES, DEPOSITS, FEES, RENTALS AND CHARGES ARE SUBJECT TO ANNUAL AUTOMATIC ADJUSTMENTS FOR INFLATION (SEE PAGE 3B).

<b>ISSUED:</b> <del>APRIL 12, 2019</del> JANUARY 15, 2023	<b>CORR. #</b> <del>564641</del>	<b>EFFECTIVE:</b> <del>APRIL 15, 2019</del> FEBURARY 1, 2023
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